

# Washington Association of Physicians of Indian Origin

3/24/2021

TREASURER

The Treasurer shall:

1. Be in charge of all the accounts of the WAPI;
2. Have custody of all accounts, receipts and disbursements which shall be open at all reasonable times to inspection by the Executive Committee;
3. Submit a financial report to the Executive Committee at its annual meeting and at regularly held Executive meetings. If the Executive Committee requires he or she shall give a bond with such surety and in such amount as the Executive Committee may designate;
4. Perform such other duties and exercise such other powers and duties incident to the office of the Treasurer and as may be assigned by the President or the Executive Committee or otherwise as may be required by law;
5. Transfer to the next Treasurer within 30 days of the assumption of office by the latter, all accounts of the WAPI;
6. File all income tax returns with the Internal Revenue Service for the year in which the office was held.
7. File Annual Report to Secretary of State
8. Any disbursement of over \$250, two hundred fifty dollars will require two approved signature. Members of the executive committee will have their signatures approved with the financial institution where WAPI's business is conducted.

*Usha M Reddy*

**Usha M Reddy MD**

**Executive Director, Washington Association of Physicians of Indian Origin**

**Email: [admin@wapiusa.com](mailto:admin@wapiusa.com), Phone: 425 301-6317**